



20 February 2023

Dear Members

Full Council - 20 February 2023

I am now able to enclose, for consideration, the following Updated Report for the above meeting that has been amended since the agenda was printed.

**Item Item
No**

(a) Council Budget and Setting of the Council Tax 2023/24. (Pages 3 - 10)

Updated Report of the Chief Finance Officer and the Cabinet Member for Finance and Assets.

The updates are shown as highlighted and include:

- A technical correction to the final East Sussex Fire Authority precept demand of £3 due to rounding.
- Additional recommendation in relation to adoption of Port Health Authority Fees.

Yours sincerely

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Meeting: FULL COUNCIL

Date: Monday 20 February 2023

Subject COUNCIL BUDGET AND SETTING OF THE COUNCIL TAX FOR 2023/24

Report of: Councillor Zoe Nicholson (Leader and Portfolio Holder for Finance and Assets)

The Council is asked to consider the reports to Cabinet and also the Cabinet minutes and resolutions from the meeting held on 2 February 2023.

The budget book 2023/24 will be circulated to all Members of the Council, once the budget has been formally adopted. A copy will be on the Council's website for public inspection purposes.

The reports may also be viewed on the Council's website at:
[Agenda for Lewes District Council Cabinet on Thursday, 2nd February, 2023, 2.30 pm \(lewes-eastbourne.gov.uk\)](https://www.lewes-eastbourne.gov.uk)

Please contact Democratic Services (see below for contact details) in the first instance if you require a printed copy of any of the reports.

In order to comply with Section 25 of the Local Government Act 2003; the Authority's Chief Finance Officer is required to report on the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed reserves. A statement covering this requirement is attached at Appendix 1.

The resolutions in this report, which must include the requirements of all precepting authorities, are based on the budgets approved by the East Sussex County Council, East Sussex Fire Authority and the Sussex Police and Crime Commissioner.

A summary of the demand on the Collection Fund is as follows:

Authority	2023/24			Change Over 2022/23	
	Precept/Demand		Band D Council Tax	Band D Council Tax	
	£	%	£	£	%
Lewes District Council:					
Council Tax Requirement (incl: Special Expenses*)	8,383,397	9.28%	221.55	2.02	0.92%
Town and Parish Councils	4,863,707	5.38%	128.54	4.26	3.42%
Total Lewes District Council	13,247,104	14.66%	350.09	6.28	1.83%
East Sussex County Council	64,092,376	70.92%	1,693.80	80.46	4.99%
Sussex Police and Crime Commissioner	9,078,050	10.05%	239.91	15.00	6.67%
East Sussex Fire Authority	3,949,298	4.37%	104.37	5.00	5.03%
Total	90,366,829	100.00%	2,388.17	106.74	4.68%
*Special Expenses					
Council Tax to be levied on all LDC taxpayers	7,723,052	-	204.10	2.02	1.00%
Total amount to be charged as Special Expenses	660,346	-	17.45	0.00	0.00%
LDC Council Tax Requirement	8,383,397	-	221.55	2.02	0.92%

The Council has adopted a system of 'Special Expenses' in respect of the cost of General Fund Open Spaces. In setting the basic amount of the Council Tax for 2023/24, it is necessary for the Council to determine the costs which are to be its Special Expenses for the year, with all other costs being charged as its 'General Expenses'.

After consideration of the foregoing, **the Council is asked to approve the following:**

Recommendations:

1. To approve the recommendations as detailed in the reports from the Chief Finance Officer to Cabinet on 2 February 2023 as summarised below:
 - (i) To approve the General Fund budget for 2022/23 (Revised) and 2023/24 (Original). An increase in the Council Tax for Lewes District Council of 1% (per annum) resulting in a Band D charge for general expenses of £204.10 for 2023/24.
 - (ii) To approve the revised General Fund capital programme 2023/24.
 - (iii) To note the Section 151 Officer's sign off as outlined in the Cabinet Report and at Appendix 1.
 - (iv) To approve the Treasury Management Strategy and Annual Investment Strategy for 2023/24.
 - (v) To approve the Minimum Revenue Provision Policy Statement for 2023/24.
 - (vi) To approve the Prudential and Treasury Indicators for 2023/24 to 2025/26.
 - (vii) To approve the Capital Strategy.
 - (viii) To endorse the continuation of the Flexible use of Capital Receipts.

- (ix) The Council introduce from 1 April 2024 a new discretionary council tax premium on second homes of up to 100% and apply a premium of up to 100% on homes which have been empty for longer than 1 year following the Levelling Up and Regeneration Bill becoming law.
- (x) To approve the Housing Revenue Account (HRA) income and expenditure proposals, including revised HRA budget for 2022/23 and the budget for 2023/24, rents and service charges and the HRA Capital Programme, including:
- That social and affordable rents (including Shared Ownership) be increased by 7% in line with Government policy;
 - That private sector leased property rents are increased by 7% (mirroring the approach to social and affordable rents);
 - That garage rents are increased by 7%.
- (xi) To approve the proposed fees and charges for the Port Health Authorities as set out in Appendix 6.

2. That delegated authority is given to the Chief Finance Officer to amend the budget for any presentational changes ensuring the Council Tax Requirement remains unchanged.
3. That it be noted, that since the Cabinet meeting on 2 February the Business Rates return to the Government (NNDR1) has been finalised with no changes to the previous net budget assumptions.
4. That the expenses incurred by the Council set out below be approved as Special Expenses chargeable to the residents of each of the Town/Parish areas indicated and that any other expenses (excluding local precepts) incurred by the Council be approved as general expenditure for the purposes of Section 35 of the Local Government Finance Act 1992.

Town/Parish Area	Special Expenses 2023/24 £
Lewes	353,377
Newhaven	139,035
Telscombe	59,480
Seaford	60,396
Peacehaven	42,360
Chailey	1,149
Ringmer	4,548
Total Special Expenses	660,346

5. That consequent upon a General Fund budget of £8,383,397 and other matters, the basic amount (Band D) of Council Tax for the District Council's functions will be £221.55 calculated as follows:

Gross Expenditure	£	£
District Gross Expenditure		53,941,503
Special Expenses		660,346
Parish Precepts		4,863,707
Total		59,465,555
Less Income:		
Service Income	(38,998,754)	
Business Rate Income	(4,899,754)	
Other Government Grants	(1,642,734)	
Collection Fund Surplus (Council Tax)	(448,000)	
Contributions To / (From) Reserves	(229,209)	
Total		(46,218,451)
Total Council Tax Requirement (including Parish Precepts)		13,247,104
Total Council Tax Requirement		8,383,397
Band D Council Tax (including Parish Precept)		£350.09
Band D Council Tax (including Special Expenses)		£221.55
Band D Council Tax (no special items)		£204.10

The statutory resolutions relating to this matter are given at paragraphs 6 and 7 below.

6. That it be noted that at its meeting on 2 February 2023 Cabinet approved the following calculations for the year 2023/24, being made in accordance with regulations made under Sections 31(B)(4) and 34(4) of the Local Government Act 1992, as amended:
- a) 37,839.4 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of the Council Tax Base) Regulations 1992, as amended, as its Council Tax Base for the year) Item T in the formula in Section 31B of the Local Government Finance Act 1992).
 - b) The amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as amended, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate can be found in Appendix 2 – Table A.

7. That the following amounts be now calculated by the Council for the year 2023/24 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended:

A	£59,465,555	being the aggregate of the amounts which the Council estimates for the items set out in Section 31 A (2) of the Act.
B	£46,218,451	being the aggregate of the amounts which the Council estimates for the items set out in Section 31 A (3) of the Act.
C	£13,247,104	being the amount by which the aggregate at 5 (A) above exceeds the aggregate at 5 (B) above, calculated by the Council, in accordance with Section 31 A (4) of the Act as its Council Tax requirement for the year.
D	£350.09	being the amount at 5 (C) above, all divided by the taxbase of 35,294.8, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including local precepts).
E	£5,524,053	being the aggregate amount of all special items referred to in Section 43 (1) of the Act
F	£204.10	being the amount at 6 (d) above less the result given by dividing the amount at 6 (e) above by the amount at 4 (a) above (item T), calculated by the Council, in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the dwellings in those parts of its area to which no special items relate.

- (g) Table C in Appendix 2 being the amounts given by adding the amount at 7(c) above, the amounts of the special items or items relating to dwelling in those parts of the Council's area mentioned above divided in each case by the amount at Table A (Appendix 2) for each area, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
- (h) Table D in Appendix 2 being the amounts given by multiplying the amounts at 7(g) (Appendix 2 – Table C) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.
8. To note that East Sussex County Council, East Sussex Fire Authority and Sussex Police and Crime Commissioner have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, as amended, for each category of dwellings in the Council's area as indicated in Table E in Appendix 2.

9. That having calculated the aggregate in each case of the amounts at 6 and 7 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the amounts as set out in Table F in Appendix 2, the amounts of Council Tax for the year 2023/24 for each of the categories of dwellings as shown in Table F (Appendix 2).
10. To determine that the Council's basic amount of Council Tax for 2023/24 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended.
11. As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount (and increase) of Council Tax for 2023/24 is excessive (as set out in Table G – Appendix 2) and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992, as amended.

For a copy of the report please contact Democratic Services, Telephone (01323) 415023, Email: committees@lewes-eastbourne.gov.uk

For further information please contact Homira Javadi, Chief Finance Officer - Telephone (01323) 415149, Email: homira.javadi@lewes-eastbourne.gov.uk.

Appendices:

Appendix 1 - Section 25 Statement of the Chief Finance Officer.

Appendix 2 – Detailed Tax Tables 2023/24

Appendix 3 - Cabinet Minute Extract, 2 February 2023, General Fund Budget 2023/24 and Capital Programme.

Appendix 4 – Cabinet Minute Extract, 2 February 2023, Treasury Management and Prudential Indicators 2023/24, Capital Strategy and Investment Strategy.

Appendix 5 – Cabinet Minute Extract, 2 February 2023, Housing Revenue Account (HRA) Revenue Budget and Rent Setting 2023/24 and HRA Capital Programme 2023-26.

Appendix 6 - Proposed fees and charges for the Port Health Authority

COUNCIL BUDGET AND SETTING OF THE COUNCIL TAX FOR 2023/24

Appendix 6 – Port Health Authorities Fees 2023/24

The following fees are proposed for fish catch certificates for the Port Health Authority at Newhaven:

Number of certificates	High Risk 3rd (RoW) country	Low Risk EEA/EFTA countries / Bilateral Agreements
1-5	£45.70	£22.80
6-10	£68.50	£40.00
11-20	£80.00	£51.30
21+	£91.30	£62.80

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